

Project Name: Click or tap here to enter text.
 Project Number: Click or tap here to enter text.
 Contract Number: Click or tap here to enter text.
 Issuance / Milestone: Choose an item.
 Peel PM: Click or tap here to enter text.
 Consultant PM: Click or tap here to enter text.

The consultant's CADD or BIM Manager is to complete this form and submit it with each transmittal set of drawings, whether native files, CADD exports/conversions or PDF file drawings.

By completing this form, the CADD/BIM Manager certifies that a CADD Quality Check has been performed at that the following points have been confirmed to comply with Peel Region CADD Standards and project expectations.

Project Setup Section

Section Confirming that:

- | | | |
|---------|---|--------------------------|
| 2.1 | All files are natively in metric units. Any imperial units in [square brackets]. | <input type="checkbox"/> |
| 2.3.1 | Peel approved page size has been utilised throughout (typically 22x34"). | <input type="checkbox"/> |
| 2.5.2 | Peel v2 Title Blocks have been implemented on the project. | <input type="checkbox"/> |
| 2.5.2 | Consultant (and subconsultants) correctly identified, including contact information. | <input type="checkbox"/> |
| 2.5.2.1 | Title block geometries are on appropriate layers per AIA recommendations. | <input type="checkbox"/> |
| 2.5.4.1 | Working units are in millimetres (mm). ModelSpace objects at 1:1 scale. | <input type="checkbox"/> |
| 3.1 | Georeferencing - UTM Zone 17N 1983 (NAD 83 ORG) and GSC Datum 1978 Southern Ontario Adjustment. | <input type="checkbox"/> |

Project Ongoing Section

Section Confirming that:

- | | | |
|-----------|---|--------------------------|
| 2.2 | ISO 8601 date format has been utilised consistently throughout. | <input type="checkbox"/> |
| 2.4.1 | All layers comply with AIA Layering. | <input type="checkbox"/> |
| 2.4.2 | All lineweights are AIA compliant. | <input type="checkbox"/> |
| 2.5.1 | Peel approved sheet numbers have been applied. | <input type="checkbox"/> |
| 2.5.1.1 | Sheets are in UDS discipline order in all combined PDF files. | <input type="checkbox"/> |
| 2.5.1.2 | File Naming adheres to Peel Region specified methods. | <input type="checkbox"/> |
| 2.5.2.2 | Title block attributes are correctly completed. | <input type="checkbox"/> |
| 2.5.2.2 | Revision History is completed and up to date. | <input type="checkbox"/> |
| 2.5.3 | Schedules are compliant to UDS Module 3. | <input type="checkbox"/> |
| 2.5.4 | Drafting conventions following UDS Module 4. | <input type="checkbox"/> |
| 2.5.4.2 | Metric view scales applied throughout. | <input type="checkbox"/> |
| 2.5.4.3 | Text styles conform to Peel requirements. | <input type="checkbox"/> |
| 2.5.4.4.1 | Systems use appropriate lineweights. | <input type="checkbox"/> |
| 2.5.4.4.2 | All linetypes conform to Peel requirements. | <input type="checkbox"/> |
| 2.5.4.5 | Dimension Styles conform to Peel requirements. | <input type="checkbox"/> |
| 2.5.5 | Leaders conform to Peel requirements. | <input type="checkbox"/> |

- 2.5.6 Drawing Orientation, grids, layout, cross-referencing conform to Peel requirements. ☐
- 2.5.7 Terms and Abbreviations are listed and conform to Peel requirements. ☐
- 2.5.8 Symbols conform to Peel requirements. ☐
 - 2.6 ANSI/ISA-S5.1 conformance. ☐
 - 2.6.1 PDF and P&ID conformance. ☐
 - 2.6.2 SLD conformance. ☐
 - 2.6.3 ISA linetypes. ☐
- 4.1 Native platform files are provided. ☐
- 4.1 Bentley .DGN format provided if required by Peel Region. ☐
- 4.4 Files are whole and unbroken (not flattened, not moved to Layer 0, etc.). ☐
- 5.3 Proper classification of modelled elements if required by the project. ☐
- 5.4, 5.5 External reference guidelines have been followed. ☐

NOTE - If above point is considered problematic by Peel, Peel may enforce binding of XREFs.
- 5.6 Professional stamps/seals correctly applied, signed and dated per PEO guidelines with identified scope of work identified adjacent to the practitioner's stamp. ☐
- 5.7 Transmittal record includes all required information. ☐
- 5.9 Folder Structure follows Peel Region guidelines. ☐
- 6.1 MicroStation files set to printer.pltcfg as the default printer. ☐
- 6.1 AutoCAD sheets set to DWFx as the default printer. ☐
- 6.2 Peel STB files are the StyleTable in use (ideally to match page size). ☐
- 6.3 Appropriate use of colour within plotted files. ☐
- 7.1 Revision letter or number appropriately set on all pages. ☐
- 7.2 Review has been appropriately carried out and copy of the Review markup is provided if requested by Peel Region. ☐
- 7.3 Appropriate use of Rev clouds and Rev notes, including in Revision History table. ☐

Project Closeout Section

Section Confirming that:

- 8.3.4 Resource Drawing Set - All external references and links have been bound. ☐
- 8.3.4 All corporate logos and stamps are turned off, and originating engineer identified. ☐

By dating and signing this form, the CADD/BIM Manager certifies that the above criteria have been met and that the files conform to the Peel Region requirements as outlined in the Peel Region Vertical CADD Standard version 2.0 – July 2025 Edition (Section 7.2). Further, this completed form is included in the transmittal package to Peel Region (Section 5.8).

Form Completed By:

Click or tap here to enter text.

Name and Position (type):

Signature:

Click or tap to enter a date.

Dated (yyyy-mm-dd):

List of Documents & File Names: ("See attached", or type list here.)